

MINUTES OF MEETING WITH DANG MINH CORPORATION
at PROTEUS OFFICE on FRIDAY, 29TH JULY 2011.

Present: Mr. NGUYEN DANG KHOA GD of Dang Minh Corporation with 2 secretaries..
 Mr. MARK NICEWONGER President of Proteus VN.
 Ms. Luong Thi Phuc Director of Proteus VN.

The meeting started at 11.00AM.

No.	MINUTES	Remark
1	<p>Mr. Mark</p> <ul style="list-style-type: none"> • We have noted that this meeting is to solve all disputes arising for preparation of Rental contract for Room 403-404. • We would like to maintain all items in the signed Rental contract for Room 401-402. Additional issues such as: rental space, rental amount, rental deposit will be amended accordingly with space extension. • The amendment of the currently contract should also be further added as follows: <ul style="list-style-type: none"> a) The Rental Supplier shall obtain a building insurance policy no later than the end of the year 2011. b) The user currently hold and shall continue to maintain a general business property and liability protection policy. 	
2	<p>Mr. Khoa</p> <ul style="list-style-type: none"> • In order to prevent disagreements arising from the preparation of new contract for Room 403-404, We has agreed to prepare an amendment to Office Rental Contract No VP-154017/DMC-PVN dated Jan 2, 2007 in order to extend the rental space, cost and deposit for Room 403 - 404 in the currently Rental Contract being valid until Dec,2012. • We've promised to get the Dang Minh Buildings Insurance policy latest the end of year 2011 (We only get Dang Minh building insurance policy. Tenants' property will be insured by their own insurance companies) • New Rental contract articles to be discussed and agreed by both parties when the currently Rental contract & its amendments expire in Dec,12. • Draft of new Rental contract including articles to be amended has been prepared by Proteus VN shall be emailed to us for further reference and discussion. 	
	<p>Ms Phuc</p> <ul style="list-style-type: none"> • Fire prevention and protection is responsibilities and obligations of both Rental Supplier and Users in this rental offices, but Rental supplier must supply a safe working environment for Users such as: <ul style="list-style-type: none"> a) Making an escape plan and escape route for all users in all floors. b) Equipping rope and rope ladder around escape route in order to use when fire occurs. c) Fire extinguishers must be regularly checked to ensure that they are full of chemical and ready to use for fire protection anytime. 	
4	<p>Mr. Khoa</p> <ul style="list-style-type: none"> • We already have Fire prevention - protection and Rescue plans which have been approved by Fire Prevention- Protection Police Section of HCMC Police Dept. • We 've also granted Certificate of approval on fire prevention-protection Plan from FIRE PREVENTION-PROTECTION HCMC POLICE DEPT. 	<p>Addition From Mr. Khoa on Aug 8</p>
5	<p>Ms. Phuc</p> <ul style="list-style-type: none"> • Please deploy these plans soon for all staffs working in Dang Minh Building Office and immediate equipment all necessary things for 	<p>Addition From</p>



escape. Office owner should arrange time to carry out fire drills soon because there are available fire extinguishers in office but we 've not known about Rescue and Escape Plan of Dang Minh which was approved by the HCMC Fire Prevention- Protection Police Dept. as above mentioned.

Phuc
Latter

We don't see any equipment for escape and available escape route in Dang Minh Building Office though Proteus Vietnam has been working here around 6 years from Sep, 2005.

5 Mr. Khoa

- Dang Minh shall commit to seriously implement Fire Prevention Protection work as regulated.
- Escape route is the present stairs excluding the lift in Dang Minh Building Office. Dang Minh should not build another stairs but we will get advices from HCMC Police of Fire Prevention and Protection for addition escape route.
- Fire drills shall be implemented as soon as possible in coordination with Fire Prevention - Protection Police with officers of Dang Minh buildings and all staffs of lessors in Dang Minh office.

Addition
From
Phuc

Latter



The meeting ended at 12.30AM on the same date, with a votes of thanks to Mr. Khoa..

Minutes by

Luong Thi Phuc

Verified by

Mark Nicewonger

Confirmed by



Nguyen Dang Khoa